

Jones Lane Elementary School Parent-Teacher Association, Inc.
Bylaws Review – March 2018

Amendments/Additions

ARTICLE VI: Officers and Their Election

Section 2a: The officers of this local PTA/PTSA shall be a president, two (2) vice presidents, two (2) secretaries, and a treasurer.

Officers' Specific Titles:

President

1st Vice President/Executive Vice President & Committee Chairperson Liaison

2nd Vice President/Fundraising Coordinator

Recording & Communications Secretary

Financial Secretary

Treasurer

ARTICLE VII: Duties of Officers

Section 2: Vice Presidents

The 1st Vice President shall assist the President with duties as needed, coordinate and recruit chairpersons for committees, and be the first in line to perform the duties of the president in the absence or inability of that officer to serve.

The 2nd Vice President shall coordinate fundraising programs across the JLES PTA and be second in line to perform the duties of the president in the absence or inability of that officer to serve.

Section 3: Secretaries

The Recording and Communications Secretary shall record and distribute minutes from all meetings of the JLES PTA membership, executive committee, and board of directors. The Secretary shall also manage electronic postings to JLES parents to ensure timely communication of school-related news generated by the JLES PTA.

The Financial Secretary shall keep records of disbursements and deposits for the JLES PTA.

ARTICLE VIII: Board of Directors

Section 2: The board of directors shall consist of the officers of this local PTA/PTSA, five (5) elected core committee chairs, the delegate to the PTA Council, and the principal of the school or a representative appointed by him/her. The elected core committee chairs shall be chosen by a majority vote of the committee chairs present at the committee chairs' planning meeting in September.

Addendum to ARTICLE XII: General Membership Meetings

Section 2: Special general membership meetings of this local PTA/PTSA may be called by the president or by a majority of the board of directors, 5 days' notice having been given of the date and location.